

CSUEB Office of Research & Sponsored Programs
Faculty are available in the

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website. |

DELINES

Period is from the award date (normally July 1) to June 30 of the following year
must be

- expended by June 30; no carryover permitted (note that Accounting/Procurement have processing deadlines in May/June to prepare for year end closeout)
- x Students must be properly hired before working
- x Faculty & student travel must be pre approved
- x Spending activity must follow university processes and procedures

PRODUCTS & EXPECTATIONS INCLUDE:

- x Progress report(s) submitted in InfoReady using the template provided
- x Description of products that are the direct result of the grant, including:
 - o Publications presentations exhibitions or performances
 - o Proposal to an external funder to support further work
- x Participation in the poster session at the Faculty Research Symposium held in the Spring during the award period.
- x Serve as a reviewer on future faculty support grant competitions
- x Acknowledge support from the FSG program in presentations/publications

SPECIFIC PROCESSES

Faculty release time:

- x Faculty must coordinate their release time with their Chair and/or Dean, and confirm with ORSP which semester they plan to take the release time.
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